

Department of Public Health
Barbara A. Garcia, MPA, Director of Health



Edwin M. Lee
Mayor

Laguna Honda Hospital and Rehabilitation Center
Mivic Hirose, RN, CNS, Executive Administrator

To: Honorable Edward A. Chow, M.D., President, San Francisco Health Commission,
Members of the Health Commission

Through: Barbara Garcia, Director of Health

From: Mivic Hirose, Executive Administrator *Mivic Hirose*
Laguna Honda Hospital and Rehabilitation Center

Date: December 16, 2014

Subject: Agreement to Acquire and Operate Vehicles in Accordance with the Federal Transit Administration, Section 5310 Program

The Federal Transportation Administration (FTA) established a capital grants funding program entitled the Elderly and Disabled Specialized Transit Program, or FTA Section 5310. The program, administered by the California Department of Transportation (CALTRANS), addresses the transportation needs of elderly persons and persons with disabilities.

Laguna Honda Hospital and Rehabilitation Center (Laguna Honda) was successful in its application to acquire transit vehicles via the FTA Section 5310 program. The application process was competitive, involving many nonprofit and public agencies throughout the State. The grant enables Laguna Honda to procure one large shuttle vehicle with a value not to exceed to one hundred five thousand dollars (\$105,000.00) using FTA Section 5310 funds. Laguna Honda will implement a Title VI anti-discrimination plan, which has been already approved by CALTRANS and is required for the utilization of federally funded vehicles. The acquisition of the vehicle will be in compliance with the City's Healthy Air Clean Transportation Ordinance.

This new vehicle will be in addition to the two medium shuttle vehicles, the procurement for which Health Commission approved on November 4, 2014. The third vehicle will also be used to transport patients to and from services located in the community in support of their care plan and to assist with community re-integration. The three new vehicles are necessary to replace the current shuttles that are being used to transport patients, visitors, and staff to and from the public transit stations (MUNI and BART), and the hospital campus. The current shuttles operated by Laguna Honda are more than 20 years old and newer vehicles will enable the continuance of these very valuable transportation services.

Laguna Honda requests approval from the Health Commission to accept the terms of the grant by entering into a contract with CALTRANS, using the State's Standard Agreement (DOT-213) which will allow Laguna Honda to acquire the large shuttle, and operate it within the requirements of the FTA Section 5310 program.

Please contact me if there are any questions or if additional information is requested.